

IC 2004-1 TO AFI 36-2201, VOLUME 5, AIR FORCE TRAINING PROGRAM CAREER FIELD EDUCATION AND TRAINING

8 JUNE 2004

★OPR: HQ AF/DPLTP (CMSGT JANET GROBERSKI)

★Supersedes: AFI 36-2201, Vol 5, 27 September 2002

★Certified By: HQ AF/DPLT (Col James Hollingsworth)

★SUMMARY OF REVISIONS

★This IC adds time in training waiver processing instructions to AFI 36-2201, Volume 5, Chapter 4. It also establishes minimum requirements for the contents of all waiver packages, regardless of reason for the upgrade training waiver.

★4.4. Processing Time in Training Waivers (does not apply to ARC): The unit training manager (UTM) will assist the supervisor in preparing time in training waiver packages. The package will process through the unit commander, group commander, to the wing commander for final approval/disapproval authority.

★4.4.1. Unit Commander. Use the criteria in AFI 36-2201, Vol 5, (paragraph 4.2), AFI 36-2108, and the CFETP, Part I, to evaluate trainee qualifications. Review the AFS description and determine whether experience factors, mandatory training requirements, and additional mandatory requirements not in the AFS description are satisfied. As appropriate, review other sources such as evaluation reports and duty history to validate experience. Determine whether the trainee meets the experience and training requirements in the CFETP and AFS description.

★4.4.2. Group Commander. Use the criteria in AFI 36-2201, Vol 5, (paragraph 4.2), AFI 36-2108, and the CFETP, Part I, to evaluate trainee qualifications to support recommendation. Determine whether the trainee meets or exceeds the experience and training requirements in the CFETP and specialty description.

★4.4.3. Wing Commander. Will approve or disapprove the waiver request.

★4.4.3.1. Approved waivers are returned to the UTM to initiate upgrade action in PC III. UTM will contact MPF Personnel Employment to forward the request to AFPC/DPPAT for update in MilPDS.

★4.4.3.2. Disapproved waivers are returned to the unit commander.

★4.5. Waiver Packages. As a minimum, all waiver packages, regardless of reason, must include the following documentation:

★4.5.1. Copy of the CFETP, Part II, with certification of all mandatory tasks as directed by the AFCFM.

★4.5.2. Copy of AFIADL Form 9, CDC Scorecard, and AFIADL Forms 34, URE Answer Sheet.

★4.5.3. Copy of all EPRs or LOEs, if applicable.

★4.5.4. Copy of all AF Forms 623a.

★4.5.5. Memorandum from the supervisor, endorsed by the unit commander, recommending waiver for airmen whose behavior, attitude, and record of performance show a high probability of success in the higher skill level.